

Roof Access and Control Zone Policy and Procedure

By: Facilities

POLICY:

If an employee or contractor must access a roof of any building owned and / or operated by CRCS, then he or she must not encroach the 2.0 meter Control Zone of any horizontal surface that has a fall distance of 3.0 meters or more.

The Roof Access Policy is reinforced by the Alberta Occupational Health and Safety Act, Regulation 161, section 1, (a) and (b) which states:

“If a control zone is used, an employer must ensure that it

- (a) Is only used if a worker can fall from a level surface in a work area, and
- (b) Is not less than 2.0 meters wide when measured from an unguarded edge”.

If an employee or contractor requires access to a Control Zone on the roof of any building owned and/or operated by CRCS, then he or she must use a CSA approved form of Fall Protection

This policy is reinforced by the Alberta Occupational Health and Safety Act, Regulation 139, Section 1, (a) and (b) which states:

“An employer must ensure that workers use a fall protection system at a temporary or permanent work area if

- (a) a worker may fall 3 meters or more, or
- (b) There is an unusual possibility of injury if a worker falls less than 3 meters.”

Procedure:

Minimum requirement:

1. Access to a roof area will be provided only to personnel authorized by the Facilities Department. Weather conditions should be a consideration when accessing a roof.

2. It is the responsibility and right of all employees and contractors to protect themselves from injury from falling from an unguarded edge.
3. Each employee and contractor entering onto a roof area may not enter a “control zone” unless following a direct route while crossing the control zone to enter or leave a work area or is using an approved form of fall protection.
4. Employees and contractors entering into a “control zone” to perform work related duties can only do so if a CSA approved form of fall protection is available and user training has been provided.

Definitions

Control Zone – an area of not less than 2 meters as measured from an unguarded edge

Unguarded edge – the vertical transition from a horizontal surface that creates a fall hazard

Horizontal surface – a roof deck that does not exceed a 2 in 12 slope

Work area – an area required to perform ones duties

Fall Protection – systems of engineering controls used to restrain a worker from attaining an unguarded edge, arresting a fall over an unguarded edge or designed in combination.