

## Exterior Sheds/Garbage Enclosure Inspection Form

School/Office Location:	Date:
Inspected By:	

**Risk Level:** 1. High 2. Medium 3. Low \*Identify risk level only if previous column is shown as unsatisfactory.

Refer to Inspection Form Information for specific detail.					
Check the Following	Satisfactory	Unsatisfactory	*Risk Level 1,2,3.	Comment (If additional space is required, attach information to this document)	Corrective Action (Record work order No. if submitted)
Equipment					
Housekeeping					
• Cleanliness					
• Storage of Materials and Equipment					
• Entrance Door					
Other					

Principal Review and Sign Off		
Name:	Signature:	Date:

Principal / Vice Principal (circle one)

- **NOTE:** Management Review and Sign Off must be at least one level higher than the person completing the inspection.

### Exterior Sheds/Garbage Enclosure Inspection Form Information

#### Equipment

- Safety support arms on garbage containers functional.
- Exterior sheds secured (appropriately locked).
- Gates on garbage enclosure operational.

#### Housekeeping

- Cleanliness:
  - Unnecessary clutter which creates a tripping hazard.
- Storage of Materials and Equipment:
  - Items safely and appropriately stored (should not be creating a fire or theft hazard).
  - Safe and secure storage of any hazardous products.

#### Entrance Door

- Clear of obstructions.
- Door opens and closes properly.

#### Other

- Please include any additional items as required.